

**Manitoulin Trade Fair IX May 4,5,6, 2007
Agreement & Request Form**

Business Name: _____
Mailing Address: _____

Contact Person: _____
Email: _____
Fax: _____
Phone: _____

Description of Business: 25 words or less – this information is important for your free listing.

Requirements: We will try, within reason, to look after your needs, however, please bear in mind that our resources are limited. Any special hydro hooks ups requiring large expense will be the responsibility of the Exhibitor.
*Hydro and table fees are payable with your booth fee.

Booth Fees: \$255.00 per booth 10'w x 8'd \$300.00 for a corner booth – there are 8 available in Area B
\$150.00 per booth outside - very limited space left

Number of Booths Requested _____ **Location:** _____

Hydro: Yes ___ Basic ___ Full ___ No ___
\$50.00 for Basic and \$150.00 for Full Circuit

Chairs: Yes ___ No ___ **How Many?** ___ n/c **Tables:** Yes ___ No ___ **How Many?** ___ \$25.00 per table

Mantioulin Trade Fair IX Agreement with Exhibitor

The Trade Fair Committee will:

- 1) Organize the Fair.
- 2) Provide after hours security on site.
- 3) Rent the facility for the Fair.
- 4) Provide all necessary dividers for booth space.
- 5) Provide extensive media promotion for the Fair.
- 6) Provide Hydro where possible for the fees stated above.
- 7) Provide fee refunds due to cancellation up to February 1, 2006
- 8) Be the only body to rent out booth space.
- 9) Include Exhibitor in directory handed out at the door.
- 10) Provide a free website listing until Trade Fair X.

The Exhibitor will:

- 1) Provide own lights and extension cords.
- 2) Be setup by 5:00 pm Friday May 4, 2007.
- 3) Provide own fees, permits and insurance for the show.
- 4) Leave their booth fully intact until Sunday at 4:00 pm.
- 5) Park in the back lot leaving prime parking for customers.
- 6) Not sublet booth space to anyone including charitable groups.
- 7) Clean booth area. Provide garbage bins if selling food.
- 8) Present an attractive booth and conform to Trade Fair Signage Standards

Signed at _____ this _____ day of _____ 200_.

Signed _____ Print Name _____ Title _____

Booth / Hydro / Table Fee Remitted: _____. Please make cheque payable to the Manitoulin Trade Fair.

Booth space is rented on a first come first serve basis and your booth reservation must include this completed form and payment for booth and hydro / tables in full. Please return to :

30 Meredith St.
PO Box 130
Gore Bay, ON P0P 1H0
Phone: 1-800-461-5131 or 705-282-3215
Fax: 705-282-2989